Nevada Early Childhood Advisory Council

Executive Leadership Subcommittee Public Meeting

Date: Tuesday, July 7, 2026
Time: 11:00 a.m.–12:30 p.m.
Location: Virtual Meeting (Zoom)

Attendance

10 of 10 Members Present

1. Tiffany Alston, ECAC Chair
2. Brianna Cambra, Communication and Engagement Co-Chair
3. Patrice Gardner, ECAC Vice Chair
4. Amanda Haboush-Deloye, Data Co-Chair
5. Dr. Jerek Hough, Workforce Development Co-Chair
6. Marty Elquist, Data Co-Chair
7. Jamie Mendez, Workforce Development Co-Chair
8. Dr. Jamelle Nance, Communication and Engagement Co-Chair
9. Tiffany Olivas, Family Leadership and Engagement Co-Chair
10. Denise Tanata, Policy and Finance Co-Chair

Public in Attendance

11. Brandi Hearst, ECAC Administrative Coordinator, Office of Early Learning and Development, Nevada Department of Education
12. Sabrina Jones, ECAC System Specialist, Office of Early Learning and Development, Nevada Department of Education
13. Jennifer Zimmerman, Community Member
14. Rachel Stepina, Preschool Development Grant Birth–5 Manager, Office of Early Learning and Development, Nevada Department of Education
15. Anna Villatoro, Family Leadership and Engagement Subcommittee Member
16. Brooke Yarborough, Council Member

Minutes

1. Call to Order

- Patrice Gardner called the meeting to order at 11:04 a.m.
- Brandi Hearst conducted roll call, as noted above.

2. Public Comment #1

- No public comment was made.

3. Approval of Flexible Agenda (For Possible Action)

- The Subcommittee approved the flexible agenda.
- Brianna Cambra moved to approve the flexible agenda.

- Amanda Haboush-Deloye seconded the motion.
- Members voted unanimously. The motion carried.

4. Approval of June 16, 2026, Meeting Minutes (Discussion and Possible Action)

- The Subcommittee approved the June 16, 2026, meeting minutes as amended.
- Dr. Jerek Hough requested the removal of a bracket in a bullet under the Executive Leadership section on page 2.
- Jamie Mendez requested that the same bullet be combined with the adjacent bullet for clarity.
- Brandi Hearst made the request edits during the meeting.
- Amanda Haboush-Deloye moved to approve the minutes as amended.
- Tiffany Olivas seconded the motion.
- Members voted unanimously. The motion carried.

5. Co-Chair Report

- Patrice Gardner shared that a new agenda layout will include a standing Co-Chair Report agenda item to allow Co-Chairs to make announcements without discussion or action.

6. Bylaws Ad Hoc Committee Revisions and Recommendations (Discussion and Possible Action)

- Sabrina Jones- reviewed the revisions presented by the Bylaws Ad Hoc Committee for approval to go to the General ECAC.
- Tiffany Alston moved to approve the revised bylaws for presentation to the General ECAC. Brianna Cambra seconded the motion. Members voted unanimously. The motion carried.
- **Summary of Revisions:**
  - Article 2, Section 1: Added the 2023 legislative update for AB 463; reflected agency realignment; updated Tribal representative requirements.
  - Article 2, Section 2: Removed the no compensation clause pending review by the NDE Deputy Attorney General (DAG).
  - Article 4, Section 3: Added flexibility for additional subcommittees; added resignation provision; clarified General Council meeting frequency; simplified voting language; removed NDE as sole fiscal administrator; expanded Chair delegation authority; established vacancy process; required biennial bylaw review; updated Seat Requirement Chart.

7. Transition to the 2026–2030 Strategic Plan (Discussion and Informational)

- Sabrina Jones provided an overview of the transition to the 2026–2030 Strategic Plan.
  - **Executive Leadership Team** progress included restructuring subcommittees, appointing new Co-Chairs, launching two new subcommittees, updating the meeting schedule, training secretaries and Co-Chairs, implementing work plans, finalizing the Strategic Plan, developing Subcommittee Guidance, revising the bylaws, and defining subcommittee responsibilities.
  - **The finalized Strategic Plan** includes an overview, community engagement, strengths, weaknesses, North Star Goal, priority focus areas, goals, and subcommittee objectives.
- Brandi Hearst introduced the Subcommittee Alignment Document and Agenda Item Request Form.
- Amanda Haboush-Deloye commented on the use of the form.

- Patrice Gardner explained the form is intended to simplify the process and could be renamed.

8. Revision of the NV ECAC Website (Discussion and Review)

- Al Hart and Thomas Pucket from Purdue Marion and Associates presented website updates, including homepage improvements, audience specific sections, subcommittee pages, accessibility enhancements, multilingual support, search functionality, media integration, and member resources. Members recommended featuring the Strategic Plan on the homepage. The target launch is late July 2026.

9. Review of the 'Share Your Story' Parent and Family Online Form (Discussion and Possible Action)

- The item was tabled.

10. Discuss Agenda Items for August 4, 2026, Meeting (Discussion)

- Agenda Item 9 – Share Your Story and Work Plan Progress and Updates were tabled for the August meeting.

11. Member Updates and Work Plan Progress (Informational and Discussion)

- The item was tabled.

12. Public Comment #2

- No public comment was made.

13. Upcoming Meeting Dates (Review and Discussion)

- Members reviewed the upcoming meeting dates.

14. Adjournment

- Patrice Gardner adjourned the meeting at 12:27 p.m.