Nevada Early Childhood Advisory Council
Data and Evaluation Subcommittee
Public Meeting
Thursday, September 18, 2025
1:00 PM

"Nevada's children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential."

Meeting Location: This meeting is virtual, on Zoom.com, click **HERE** to join us
Meeting ID: 817 8418 5996 **Passcode:** 841445 **Can't log in?** Click **HERE**

PUBLIC NOTICE

The public is hereby notified that the Nevada Early Childhood Advisory Council and its Co-Chairs reserve the right to take agenda items out of posted order. Agenda Items may be pulled or removed from the agenda at any time; Agenda Items may also be combined for consideration.

Public hearings will not begin earlier than posted times. Public Comment Agenda Items are offered twice per meeting, once at the beginning and once at the end of the meeting. A time limit of two to three minutes may be imposed by the Council and/or Subcommittee Co-Chairs for public comments, to allow ECAC members and the public who wish to comment the opportunity to share their voice within the timeframe available. The Subcommittee Co-Chairs reserve the right to call on individuals from the audience or to allow for testimony at any time. Telephonic public comment can be called in at: 253.205.0468

Notice of this meeting is posted online at: http://nvecac.com/
Support materials for this agenda are available online at no charge to the public.

This public notice is posted in:
Carson City: Nevada State Library and Archive, Nevada Department of Education, Department of Health and Human Services.
Las Vegas: Offices of the Nevada Department of Education

Reasonable efforts are made for public meeting attendees who have disabilities or require assistance or accommodation at the meeting. If you or someone you know, needs assistance, email the Nevada ECAC at least three (3) days prior to the meeting.

For meeting details, scheduling assistance or to join Nevada ECAC, contact us:

- **Sabrina Jones**, ECAC Systems Specialist- E: sabrina.jones@doe.nv.gov **Text:** 702-807-0370
- **Brandi Hearst**, ECAC Administrative Coordinator- E: brandi.hearst@doe.nv.gov
- **Office**: 2808 E. Flamingo Road, Las Vegas, NV 89114
- **Website**: http://nvecac.com/

MINUTES

1. Welcome, Call to Order and Roll Call

Marty Elquist, Subcommittee Co-Chair

- Marty Elquist called meeting to order at 1:04pm
- Brandi Hearst conducted roll call

MEMBERS PRESENT

1. Ashley Dines, Parent Leadership Coordinator, The Children's Cabinet
2. Marty Elquist, Co-Chair
3. Matthew Hoffman, Data Analyst, Office of Early Learning and Development, Nevada Department of Education p
4. Kate Pflughoeft, PDG B-5 Associate Grant Manager, Office of Early Learning and Development, Nevada Department of Education
5. Matthew Silver, Data Analyst 2, Office of Early Learning and Development, Nevada Department of Education
6. Patty West, Employer Support, The Children's Cabinet

MEMBERS ABSENT

1. Anna Binder, Parent Representative
2. Latisha Brown, Child Care Licensing, Division of Supportive Services
3. Amanda Haboush-Deloye, Co-Chair

PUBLIC PRESENT

1. Brandi Hearst, ECAC Administrative Coordinator, Office of Early Learning and Development, Nevada Department of Education
2. Smriti Neupane, NICRP Research Analyst
3. Tiffany Olivas, Systems Alignment Co-Chair
4. Sarah Smith, University of Reno, Nevada
5. Anna Villatoro, Parent Leadership Coordinator, The Children's Cabinet
6. Ivan Williams

2. Public Comment #1

Public Comment taken during this agenda item regarding any item appearing on the agenda.

Marty Elquist, Subcommittee Co-Chair

- No comment

3. Approval of Flexible Agenda *(Discussion, for Possible Action)*

Subcommittee approved a flexible agenda.

Marty Elquist, Subcommittee Co-Chair

- Ashley Dines motions to have a flexible agenda
- Kate Pflughoeft seconded the motion
- Members voted, motion carries, Flexible Agenda approved.

4. Approval of Minutes from August 21, 2025 *(Discussion, for Possible Action)*

Subcommittee approved the August 21,2025 minutes.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Ashley Dines motions to approve Minutes from August 21, 2025
- Matthew Hoffman seconded the motion
- Members voted, motion carries, August Minutes are approved.

5. Ad Hoc and Subcommittee Meeting Updates *(Discussion for Possible Action)* **7 min**

The Subcommittee discussed the first steps in transitioning tasks from PDG B-5 staff support to the ECAC and its Subcommittees.

Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Marty asked how we should move forward, mentioned minutes are the main thing to pay attention to as well as the action plan

- Brandi Hearst discussed that the new format of the work plan is now accessible to all co-chairs to be able to update during their agenda items and that the biggest thing for tasks is the minutes as far as time goes, but the Agenda is just an important because if those are not posted on time then the meeting will not be allowed to happen.
- Ashley Dines brought up the General ECAC meeting having a lot of volunteers and we can utilize these volunteers
- Matthew Hoffman asked two questions:
  - Q1: How many people do you need for quorum?
  - Brandi Hearst summarized that we need to have "more than 50%" so that's one more person than half of our roster, so 9 on a roster, 4.5 is half, we need 5 for quorum.
  - Q2 Could we do workshops to get action steps done not just meetings?
- Marty Elquist responded that no, we need to follow open meeting law.
- Brandi Hearst asked what makes a council or board or grouping of people qualified to follow the Open Meeting Law?
- Marty Elquist responded that it is because we are a public body, so all work and meetings has to be done publicly.
- The members continued discussion and decided that they will take their ideas to the General ECAC and see if there are volunteers available to take on tasks, and the goal is to not delegate these jobs to out Subcommittee members.

6. Nevada Department of Education Data Review and Updates*(Discussion and Review)*

Subcommittee received updates regarding online early childhood databases and reviewed Pre-K Family Engagement survey results.

Matthew Hoffman, Nevada Department of Education, Office of Early Learning and Development

- Matthew Hofman to start testing the NDE Database next week
- ECAC Members to look for email from Matthew Hoffman with details to enter the "New Name" contest for the ECAC Data base. Part one, people submit ideas, part two, we will rank the entries out of the top 5, part three is awarding the person and announcing winning name.
- Next week the Nevada Department of Education (NDE) to start testing the and putting all of the NDE data into the systems to become more familiar. AS the project progresses, Matthew Hoffman will continue adding data.
- Matthew Hoffman shared that ECIDS and ELDRS project may secure funding. He also reviewed with members the survey sent to drop off/ school-based type schools and childcare/walk in type schools that parents can walk into the classroom and talk to the teachers and see the environments.
  - Survey not mandatory so it's answered from people who wanted to answer, more authentic
  - 2500 responses
  - Data is good, web application so parents can complete it from comfort of their home not in the classroom where it is hectic, better results than previous years
  - Data available within a couple of weeks
  - School based has less parent participation at around 32%

7. Data Playbook Status Update and Review *(Discussion for Possible Action)*

The Subcommittee skipped the update and review of the Data Playbook.

Marty Elquist. Subcommittee Co-Chair

- Table as Amanda Haboush Deloye is not present

8. Update Work Plan *(Discussion, For Possible Action)*

The Subcommittee skipped the review and update the Work Plan.

Marty Elquist, Subcommittee Co-Chair

- Marty Elquist made the executive decision that this item is not necessary after asking members if they wanted to go over the Work Plan again

9. Agenda Items for Next Meeting on 10.16.25 *(Discussion, Informational)*
The Subcommittee requested same topics to stay on the October agenda.
Marty Elquist, Subcommittee Co-Chair
• Marty Elquist discussed with the Members different agenda items and concluded that the agendas will be the same from September to October.

10. Upcoming Meetings *(Informational)*
• Systems Alignment: 10.22.25, 1:00pm
• Executive Leadership 10.07.25, 11:00am
• Policy and Finance: 10.29.25, 1:00pm
• Communication and Engagement Ad-Hoc: 10.21.25, 1:30pm
• General ECAC: 11.19.25, 9:00am-12:00pm
• Data and Evaluation: 10.16.25, 1:00PM

11. Member Updates and Share-Outs *(Discussion, Informational),* **5 min**
Members of this Subcommittee did not make announcements .
• No comment

12. Public Comment #2
Public comments made during this agenda item on any matter within the Subcommittee's jurisdiction, control, or advisory power.
• No Comment

13. Adjournment
• Marty Elquist adjourned meeting at 1:42pm

• **2 Action Steps**
  ○ Matthew Hoffman to prepare detailed information to present during the next meeting as the materials were "hit and miss" from the State cyber-attack issues.
  ○ Members of the Subcommittee and / or the Co-Chairs to present to the General ECAC the idea of using volunteers to do the work of the Admin Support and suggest not putting all of the work on Subcommittee members.

• **One Sentence Summary:** The Subcommittee was very honest about not wanting to do the work of the administrative support and had an open discussion about various ideas surrounding the use of volunteers instead, they also revied new data from a family survey provided by NDE as well as deciding to discuss the early childhood database in more detail at the October meeting.