Nevada Early Childhood Advisory Council

Nevada Early Childhood Advisory Council (ECAC)
Data and Evaluation Subcommittee
Public Meeting
Thursday, July 17, 2025
1:00 PM

"Nevada's children will be safe, healthy, and thriving during the first eight years of life, and the system will support children and families in achieving their full potential."

Meeting Location: This meeting is virtual, on Zoom.com, click **HERE** to join us
Meeting ID: 817 8418 5996 **Passcode:** 841445 **Can't log in?** Click **HERE**

Meeting Minutes

1. Welcome, Call to Order and Roll Call

Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Amanda Haboush-Deloye called meeting to order at 1:05pm
- Brandi Hearst conducted roll call

MEMBERS PRESENT

1. Anna Binder, Parent Representative
2. Ashley Dines, Parent Leadership Coordinator, The Children's Cabinet
3. Amanda Haboush-Deloye, Co-Chair
4. Matthew Hoffman, Data Analyst, Office of Early Learning and Development, Nevada Department of Education
5. Matthew Silver, Data Analyst 2, Office of Early Learning and Development, Nevada Department of Education

MEMBERS ABSENT

1. Latisha Brown, Child Care Licensing, Division of Welfare and Supportive Services
2. Marty Elquist, Co-Chair
3. Kate Pflughoeft, Assistant Grant Manager, Office of Early Learning and Development, Nevada Department of Education
4. Donya Segoviano, Business Process Analyst III, Division of Welfare & Supportive Services

PUBLIC PRESENT

1. Brandi Hearst, ECAC Administrative Coordinator, Office of Early Learning and Development, Nevada Department of Education
2. Sabrina Jones, ECAC Systems Specialist, Office of Early Learning and Development, Nevada Department of Education
3. Janice Lee, Pyramid Model
4. Smriti Neupane, NICRP Research Analyst
5. Tiffany Olivas, Systems Alignment Co-Chair
6. Sabrina Schnur
7. Sarah Smith
8. Anna Villatoro, Parent Leadership Coordinator, The Children's Cabinet
9. Ivan Alise Williams

2. Public Comment #1

Public Comment will be taken during this agenda item regarding any item appearing on the agenda. No action may be taken on a matter discussed under this item until the matter is included on the agenda as an item on which action may be taken. The Co-Chairs may impose a time limit of three minutes. Public Comment #2 will provide an opportunity for public comment on any matter within the Subcommittee's jurisdiction, control, or advisory power.

Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Anna Binder shared opinions from the DAG that we are not allowed to make a public comment as members

or as staff.

- Amanda Haboush-Deloye suggested that we add subcommittee members to have a place to voice updates and have a standing items on each agenda
- Sabrina Jones expressed she is looking into this item as anyone should be able to make a public comment, even as members.

3. Approval of Flexible Agenda *(Discussion, for Possible Action)*
Subcommittee approved a flexible agenda. The Subcommittee may take agenda items out of order; combine two or more agenda items for consideration; remove an item from the agenda or delay discussion relating to an item on Data and Evaluation Subcommittee Meeting Agenda at any time.
Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Ashley Dines motions to have a flexible agenda
- Matthew Silver seconded the motion
- Members voted, motion carries, Flexible Agenda approved.

4. Approval of Minutes from May 15, 2025 *(Discussion, for Possible Action)*
Subcommittee approved the May 15, 2025 minutes.
Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs

- Matthew Hoffman motions to approve Minutes from May 15,2025
- Matthew Silver seconded the motion
- Members voted, motion carries, May Minutes are approved.

5. Online Searchable Database Review *(Discussion and Review)*
Subcommittee heard updates on the Online Database progress, members able to have open discussion, ask questions, share ideas or bring concerns to the table.
Link: https://sites.google.com/doe.nv.gov/eldrs/ecdatalab-readiness?authuser=0
Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chair
Matthew Hoffman, Education Programs Specialist, Office of Early Learning and Development, Nevada Department of Education.

- Matthew Hoffman shares the ECAC Data Bank, EC Data Lab Readiness Cohort and the Name of the Data Base/Data Dictionary contest.
- The EC Data Lab 6-month Analysis Cohort, aligns data bases with other states, their priorities, identify statewide Early Child Integrated Data System (ECIDS).
- Marty Elquist and Amanda Haboush-Deloye met with the EC Data Lab Team
- Matthew Hoffman explained n to members that we need to have volunteers from various state agencies as this is not the NDE project. It is a statewide project, with a time commitment, planning meetings, in person meetings in Denver, coaching sessions, etc
- Tiffany Olivas shared that she doesn't want to become a member, however would like to attend meetings just for the information as she would like to report the progress to the HRSA team meetings she is involved with.
- Matthew Hoffman included the Best Practices statement, will include the ECAC logo, and other Data and Evaluation documentation.
- Matthew continued by going over the Databank, reviewing the status and progress and discussed what has changed since the last time we reviewed
- Amanda Haboush-Deloye asked about possibility of naming it a "Data Directory"
- Anna Binder suggests we look into NDE data base names as we don't want to confuse people abut the name of others.

databases and our own
- Matthew Hoffman added that he will be looking into the names that have been used or pending use
- Anna Binder asked about the security of the data for ill intended agendas of others, Matthew explained again that the database we are working with will not actually host the data, just the outcomes.

6. Data Playbook Status Update and Review *(Discussion for Possible Action)*
The Subcommittee heard the status update and review the Data Playbook.
Amanda Haboush-Deloye, Subcommittee Co-Chairs
- Amanda Haboush Deloye has not updated this yet and will provide and update in August now that the Fiscal Year ending has past.

7. Update Work Plan *(Discussion, For Possible Action)*
The Subcommittee updated the Work Plan, delegating action steps as needed.
Link: https://docs.google.com/spreadsheets/d/1NRnU9uZRHtR_B31GJc-p-BHekitp6sCTmxpVrJwl84s/edit?usp=sharing
Amanda Haboush-Deloye, Subcommittee Co-Chairs
- The Subcommittee went through the work plan and disused the new column of the approved document voting and tracking, the Subcommittee member s all agreed that the new column for vote tracking looks good and is what they wanted to add and had positive comments on the template being used.
- Anna Binder asked if there has been a lot of feedback from other Subcommittees
- Brandi Hearst and Sabrina Jones let the Subcommittee know that the members of all of the other subcommittees seemed to really like the layout, the ease of use and understanding of the document as well as this subcommittee and the Systems Alignment Subcommittee offering the most feedback and suggestions for additions.

8. Agenda Items for Next Meeting on 8.21.25 *(Discussion, Informational)*
The Subcommittee members suggested topics to add to the August agenda.
Marty Elquist and Amanda Haboush-Deloye, Subcommittee Co-Chairs
- Community Updates- Standing Item for Members to comment
- Add Under Online Searchable Data Base- include the Cohort

9. Upcoming Meetings *(Informational)*
- General ECAC: 7.16.25, 9:00am
- Systems Alignment: 7.23.25, 1:00pm
- Executive Leadership 8.05.25, 11:00am
- New Member Orientation: 8.12.25, 1:00pm New Time
  - **Register at: https://forms.gle/zNZ3z7Me5r3n7xRk6**
- Policy and Finance: 8.14.25, 1:00pm
- Communication and Engagement Ad-Hoc: 8.19.25, 1:30pm
- Data and Evaluation: 8.21.25, 1PM
- Communication and Engagement: 9.09.25, 9:00am

10. Public Comment #2
Public comment will be made during this agenda item on any matter within the Subcommittee's jurisdiction, control, or advisory power. No action may be taken on the matter raised under this item until the matter is included on the agenda as an item on which action may be taken. The Subcommittee Chair will impose a time limit of three minutes.

11. Adjournment

- Amanda Haboush-Deloye adjourned meeting at 1:47pm

- **3 Action Steps**
  - Brandi Hearst to add Community Member Shares and Updates as a safety precaution to all agendas moving forward
  - Matthew Hoffman to add ECAC Logo to the Data website he created
  - Amanda Haboush-Deloye to focus on Data Playbook now that her end of fiscal year commitment's have ended

- **One Sentence Summary**

The Subcommittee discussed the Online Searchable Data base and learned about the Database Cohort, members were offered a chance to join the cohort if interested as this is a Nevada State effort, not just for NDE employees, and they discussed the importance of keeping our Council safe and decided to add a standing "Member Share" agenda item